



Five Flags Civic Center Advisory Commission Meeting Monday September 24, 2018

Approved 11/26/18

**COMMISSIONERS
PRESENT:**

Bryce Parks, McKenzie Hill, Tyler Daugherty, Nicholas Huff, Rod Bakke

**COMMISSIONERS
ABSENT:**

STAFF PRESENT:

HR Cook, Shaun Rice, Ali Levasseur, Kelly Spreitzer

OTHERS PRESENT:

Marie Ware, three members of public, names not collected

NEW BUSINESS:

Chair McKenzie Hill performed the Oath of Office for both returning commissioners Parks and Daugherty. Originals will be given to city clerk's office

**MINUTES
APPROVED;
VOTE:**

Commissioner Parks motioned and Commissioner Bakke seconded, to approve the minutes of the June 25, 2018 meeting. The motion passed unanimously.

**DEPARTMENT
REPORTS:**

General manager [HR Cook], Marketing Coordinator [Kelly Spreitzer], and Director of Events and Operations [Shaun Rice] gave reports based on information in Commission packet.

HR Cook also discussed attending the International Entertainment Buyers Association (IEBA) conference next week the importance of connecting with promoters to bring in more concerts.

**PUBLIC
COMMENT:**

No public comment given at meeting.

**Five Flags
Renovation /
Expansion update:**

HR Cook reported that the building is sitting on standby.

Marie Ware reminded the commission that Five Flags Renovation / Expansion was listed in the top priorities at the City Council goal setting. City departments are gathering information on creating the referendum. City's attorney is determining what City employees, Five Flags SMG employees, and FFCC Commissioners can do and cannot do for the time leading up to the vote. Discussion continued with the costs in the study need to be verified with the adjusted tariffs to determine the dollar amount the referendum will ask for.

Ware was stated that the City Council will direct the language and the date the referendum will be on the ballot, no other party.

Commissioner Bakke discussed that he has had many conversations around town and with 30-40 positive responses, he has received 1 negative response.

Commissioner Huff asked when the opportunity for private funding and sponsorship would open. Cook stated that the Dubuque Symphony had already confirmed they would be helping with capitol campaign and grant applications for theater renovations.

OTHER BUSINESS: Event Manager, Ali Levasseur, shared the new Food & Beverage Manager, Shinea Gorrell started in August 2018. Since her start, the building was Audited by Savor, the food and beverage branch of SMG. We received 94 out of 100 score. They were very pleased with the cleanliness of our building.

**ADJURN;
VOTE:** Motion to adjourn was made by Commissioner Huff, seconded by Commissioner Bakke. The motion passed unanimously.

NEXT MEETING: Next bi-monthly meeting held November 26, 2018. Commission discussed holding a special meeting based on response from City Council on recommendations. Chair Hill will reach out to schedule a special meeting if needed. Five Flags staff will place a reminder email 3-5 day before to remind commissioners of the meeting.